

**MINUTES**  
**JEFFERSON COUNTY**

***Erosion Control and Stormwater Management Work Group***

*George Jaeckel, Blane Poulson, Matt Foelker, Cassie Richardson, Margaret Burlingham*

**SUBJECT:** Erosion Control and Stormwater Management Work Group  
**DATE:** Tuesday, June 27, 2023  
**TIME:** 8:30 a.m.  
**PLACE:** County Highway Department Committee Room  
1425 Wisconsin Drive, Jefferson, WI

**YOU MAY ATTEND VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:**

<https://us06web.zoom.us/join/91182828282>  
Meeting ID 850 5148 7224  
Passcode 388227

1. Call to Order - The meeting was called to order by Chairman Jaeckel at 8:30 a.m.
2. Roll Call (Establish a Quorum) - All workgroup members were present. Also present was Matt Zangl, Director of Planning and Zoning; Patricia Cicero, Director of Land and Water Conservation; Supervisor Martin, Brett Scherer, Zoning and Land Use Technician; Sarah Elsner, Zoning and Land Use Technician; Brian Udovich, Highway Operations Manager. Present via Zoom was Ben Wehmeier, County Administrator; Frankie Fuller and Zach Nagel.
3. Certification of Compliance with Open Meetings Law - Supervisor Poulson certified the meeting was in compliance.
4. Approval of the Agenda - Motion by Poulson, second by Foelker to approve the agenda. Motion passed by voice vote, 5-0.
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)  
No public comment was received.
6. Approval of May 24, 2023, minutes – Motion by Poulson, seconded by Jaeckel to approve minutes. Motion passed by voice vote, 5-0.
7. Communications - no communications.
8. Discussion and Possible Action on enacting an Erosion Control Ordinance - Zangl provided an overview of the model ordinance and possible changes were discussed. The workgroup discussed how the proposed erosion control ordinance would affect the townships and building inspectors role. It was also discussed who would enforce the proposed erosion control ordinance, how the position would be staffed and the workload of the position. The workgroup discussed potential fee schedules for erosion control permits and when they would apply. The workgroup discussed exemptions with agricultural related projects or reduced fees. It was also discussed that if maintenance projects related to agricultural would be exempt from an erosion control permit. A consensus was reached to continue reviewing the draft ordinance and directed Zangl to make the discussed changes to the draft ordinance and keep language as simple as possible.
9. Discussion and Possible Action on enacting a Post Construction Stormwater Management Ordinance - Zangl provided an overview of the model ordinance and how similar Counties enforce stormwater ordinances. The workgroup discussed what projects should be the focus of enforcement and permits. It was also discussed how

the Stormwater Management Ordinance should be managed. It was discussed if it should be regulated by the amount of impervious surface on a property or how much land is disturbed. The workgroup also discussed agricultural exemptions and what should be exempt. The workgroup discussed making the language as simple as possible. The workgroup reviewed increasing the storm size that project plan for from the 2 year – 24 hour storm to a larger storm such as 5 year or 10 year similar to Rock County. The consensus was to follow the DNR model ordinance utilizing the 2 year – 24 hour storm.

10. Possible Future Agenda Items – None.

11. Upcoming Meeting Dates - The workgroup and staff noted that July 27 would not work. The upcoming meeting was changed to July 25, 2023 at 8:30am.

12. Adjourn - Motion by Foelker, seconded by Poulson to adjourn at 9:50 a.m, motion passed by voice vote, 5-0.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.